



July 9, 2020

To All Staff:

This is week fourteen of our employee COVID-19 update.

Status Update

Each week we will provide you with updated information on COVID-testing at all of our campuses.

Testing Tracker: Summary of Employees & Residents Diagnostic Testing								
Employees		To date (since pandemic start)			New Suspected Cases			
	Employees tested	Tests Pending	Employees Positive	Employees Negative	Employees tested	Tests Pending	Employees Positive	Employees Negative
Chase	9	0	0	9	0	0	0	0
GSFH	6	0	1	5	0	0	0	0
GSVE	11	0	1*	10	0	0	0	0
			* last worked 3/29					
Residents		To date (since pandemic start)			New Suspected Cases			
	Residents tested	Tests Pending	Residents Positive	Residents Negative	Residents tested	Tests Pending	Residents Positive	Residents Negative
Chase	7	0	0	7	0	0	0	0
GSFH	20	0	0	20	0	0	0	0
GSVE	14	0	0	14	1	0	0	1
Tested as of 7/1/20					7/2/20-7/8/20			
Please note some testing was purely precautionary as the individual was asymptomatic. Ex: fall led to ER visit and tested.								

NYS DOH Mandatory Testing for all Staff (Reminder)

Per the DOH guidelines for mandatory testing, the week runs from Wednesday-Tuesday. We are now in the week of July 8 -14; a new week will start on July 15, which will run to July 15-21. When scheduling or planning your appointment to be tested, please keep the week dates in mind in order to be in compliance with the Executive Order. This Executive Order is set to expire on July 9; we have not received official word from the State yet on whether the weekly testing will continue, but everything is indicating that the employee once a week testing will continue until further notice.

The testing times for each campus will be as follows:

<u>GSFH</u>		<u>GSVE</u>		<u>Chase</u>	
Tuesday	2-4pm	Monday	2-4pm	Monday	5am-5pm
Wednesday	7-9am	Tuesday	2-4pm	Tuesday	5am-5pm
Thursday	2-4pm	Wednesday	2-4pm	Wednesday	5am-5pm
Friday	7-9am	Friday	2-4pm		

If you miss the weekly test, you cannot work and will not receive any pay, including benefit time, until you are tested and have received a negative test result

NYS Quarantine Travel Restrictions (update)

The quarantine restrictions currently apply to anyone traveling from Alabama, Arizona, Arkansas, California, Florida, Georgia, Idaho, Iowa, Louisiana, Mississippi, Nevada, North Carolina, South Carolina, Tennessee, Texas, Utah, *Delaware, Kansas, and Oklahoma (new additions are italicized)*. The quarantine requirements do not apply to any individual passing through designated states for a limited duration (i.e., less than 24 hours) through the course of travel (e.g., layovers, rest area stops, etc.).

If you travel to a prohibited area, you cannot return without a negative test, the waiting period is not subject to quarantine pay, and you may not use benefit time. In addition, if you do become ill, NYS COVID pay is not available. **We are highly recommending for the health and welfare of our residents and staff members that you adhere to the travel restrictions.**

Results of Mass Testing (for employees who passed the screening process)

	Tested	Positive	Negative	Inconclusive or Indeterminate
GSFH	168	0	168	0
GSVE	147	0	147	0
Chase	119	1	111	7

In the last round of testing, we had the following positive results:

GSFH

- No positive results.

GSVE

- No positive results.

Chase

- Nursing staff member: Asymptomatic. Self-isolation for 14 days. One resident was in close contact and has been placed on droplet precautions. Three staff members were also in close contact and will be self-quarantining for 14 days.

Our staffs at both campuses are monitoring these situations in collaboration with both the NYS DOH and local Department of Health and will follow all recommendations.

Phase 4

Beginning Friday, July 10th, malls can open in regions that have entered Phase 4 if they have implemented an enhanced HVAC filtration system and follow proper ventilation protocols. We cannot comment on the status of local malls.

All county fairs will be cancelled until further notice out of an abundance of caution.

Schools Reopening

New York State will decide the first week of August whether schools will reopen in the fall.

Payroll Protection Program

While nothing is more important to us than the safety of our residents and staff, we also need to be aware that there are significant unbudgeted expenses involved with the COVID pandemic, including securing scarce and ever more expensive Personal Protective Equipment (ex: masks and gloves), required testing, the We Care Differential for staff, and free employees meals for a number of months.

	Unbudgeted COVID- Related Non-Payroll Expenses by Campus (As of end of May)	We Care Differential (as of end of June)
GSVE:	\$51,230	\$ 99,318
GSFH:	\$66,454	\$135,088
Chase:	\$30,897	\$ 75,216

These expenses do not capture the hours of staff time devoted to COVID activities such as planning, communicating and reporting. To date, across our facilities, we estimate this to be around \$233,000 year to date.

At the same time, our revenue declined in part because of people's reluctance to enter or remain in a long-term care facility *at any level of care*, and the cancellation of elective surgeries resulting in reduced need for inpatient and outpatient rehab. For example, 5 people/couples left GSVE IL due to COVID concerns, and we have been unable to fill these empty units for a loss of \$16,602 through the end of July. Total variances from budgeted revenue based on budgeted vs actual occupancy through end of June:

- GSVE: Despite the IL issue, the Village campus has not seen a loss overall due to the Health Care census and payor mix.
- GSFH: -\$135,088
- Chase: -\$365,490

Remember the above dollars for both expenses and revenues are only through the end of May/June, and we cannot project when this will all end or what the final losses might be.

Our management and our Board have taken the approach that we need to do what is right and best for each campus's residents regardless of cost. However, that doesn't mean we have unlimited funds, so we have pursued all options to help offset these costs.

The Paycheck Protection Program is a loan designed to provide a direct incentive for small businesses to keep their workers on the payroll during the COVID pandemic. It is managed through the Small Business Administration. The SBA will forgive loans if certain employee retention criteria are met, and the funds are used for eligible expenses. All three of our facilities were fortunate enough to secure loans through this program. We are carefully tracking all eligible expenses in hopes of having the loans forgiven.

We also received stimulus money to help offset COVID costs which has been extremely helpful in helping us during this time.

- GSFH \$409,034
- Chase \$375,114
- GSVE \$410,438



Thank you for all your hard work and dedication to Good Shepherd!

Sincerely,

Linda Parke,
Director of Human Resources